## B.Com -II

## **Information Technology & Business Data Processing**

(English Meduim)

| 1) The whole world comes to closer with the use of                       |
|--|
| a) Globalization b) Internet c) Computer Technology d) e-mail            |
| 2) The conversion of the data in the information without changing the    |
| meaning of it is called  |
| a) Data b) information C) information Technology d) None of these        |
| 3) A processed data with a meaning or an organized, meaningful and       |
| useful interpretation of data is known as                                |
| a) Information b) Row of Information C) IT D)All of Above                |
| 4) Information consists of   |
| a) Data b) Images C) Text d) All of Above                                |
| 5) Generally one of the following pair of words are used synonymously in |
| information system   |
| a) Data and Information b) Data & Computer c) Information & Computer     |
| d) e-mail & e-commerce   |
| 6) Summarization of the available data is the                            |
| a) Data b) Information c) Data & Information d) Information Technology   |
| 7) Information technology particularly based on                          |
| a) Software application b) Computer hardware c) Software application &   |
| computer hardware d) Internet  |

| 8) which of the following is not the feature of information technology     |
|--|
| a) Unification b)processing c) Non creation of information d) presentation |
| 9) Nominal account are related with  |
| a) Income expenses losses b) Assets c) Individuals d) Giver of benefit     |
| 10) Book-keeping includes  |
| a) Recording in Journal b) Posting in ledger c) gotalling and balancing    |
| accounts in ledger d) All of above   |
| 11) the book in which different types of accounts are maintained is known  |
| as   |
| a) Journal b) Cash Book c) ledger d) Journal proper                        |
| 12) The accounts relating to tangible assets are related with the          |
| accounts   |
| a) Personal accounts b) Artificial personal Account c) Nominal Account d)  |
| Real Accounts  |
| 13) The double entry system the aspects of transaction are                 |
| recorded   |
| a) Giving aspects b) Receiving aspects c) Giving & Receiving aspects d)    |
| Personal aspects   |
| 14) In single entry system one of the following transaction are            |
| recorded   |
| a) Personal aspects b) Impersonal aspect d) Personal & Impersonal aspect   |
| d) Non of these  |
| 15) Accounts which are related to individuals firms, companies are         |
| a) Personal Account b) Real Accounts c) Nominal Account d) All of these    |
|  |

| 16) Company In   | ifo menu appears   | s one of the follow | ving side of gateway of |
|------------------|--------------------|---------------------|-------------------------|
| menu screen      |                    | -                   |                         |
| a) Middle b) A   | At the left side   | c) at the bottom    | d) at the right side    |
| 17) F12 button i | is used is used to |                     |                         |
| a) Select CMP    | b) Configure       | c) CMP Info         | d) Feature              |
| 18) F1 button is | used for           |                     |                         |
| a) Select MP     | b) Date            | c) Configure        | d) Shut CMP             |
| 19) The function | n keys shown on    | the button bar is   | of not the type of      |
| a) Without unde  | erline b) Single u | nderline c) Doubl   | e underline d) Triple   |
| underline        |                    |                     |                         |
| 20) The vertical | button bar appea   | ars on the side of  | Tally screen            |
| a) Upper Side    | b) Bottom side     | c) Left side        | d) Right hand side      |
| 21) The number   | of basic accoun    | ting vouchers in T  | Tally are               |
| a) One           | b) Two             | c) Three            | d) Four                 |
| 22) Gateway of   | Tally is divided   | into number of di   | fferent components      |
| a) Four          | b) Five            | c ) Six             | d)Three                 |
| 23) The main sc  | reen of Tally is   | Called              |                         |
| a) Company Inf   | b) Calc            | ulator C) Gate      | eway of Tally           |
| d) Company Cre   | eation Screen      |                     |                         |
| 24) Total Predet | fined primary gro  | oups in tally are _ |                         |
| a) 34            | b) 15 c) 3         | d) 19               |                         |
| 25) Total predef | fined sub-groups   | in Tally are        |                         |
| a) 19            | b) 34 c) 3         | d)15                |                         |
| 26) There are to | tal predefined gr  | oups in Tally       |                         |

| a) 30            | b) 19           | c) 34            | d)15        |                     |
|------------------|-----------------|------------------|-------------|---------------------|
| 27) Tally allot  | s a consecutiv  | e number for c   | ompany sta  | orting from         |
| a) 00001         | b) 10,000       | c) 0000          | d) 10001    |                     |
| 28) For opening  | ng company in   | fo menu you h    | ave to pres | S                   |
| a) F1 Button     | b) F11 Button   | n c) F3 Buttor   | d) F12      | Button              |
| 29)Ledger is the | he link betwee  | en               |             |                     |
| a) Ledger and    | groups b) Jou   | rnal and ledger  | c) Ledger   | and vouchers d) All |
| of above         |                 |                  |             |                     |
| 30) Profit and   | loss account i  | s created under  | the group   |                     |
| a) Primary b)    | Subsidiary c)   | Primary & Sub    | osidiary d) | None of above       |
| 31) The functi   | on key used fo  | or receipt entry | voucher     |                     |
| a) F4            | b) F7           | c) F6            | d)          | F8                  |
| 32) The first e  | ntry in the cor | ntra voucher is  |             |                     |
| a)Debit b)       | Credit c) De    | bit & Credit     | d) Credit   | & Debit             |
| 33) Ratio anal   | ysis screen is  | divided in to _  |             |                     |
| a) Three Parts   | b) single P     | eart c) Two l    | Parts       | d) Four Parts       |
| 34) Reports an   | nd documents    | generated by T   | ally ERP9   |                     |
| a) E-Mail        | b) Upload       | c) Resto         | ore         | d) Backup           |
| 35) By ODBC      | You Can         |                  |             |                     |
| a) Export Data   | ı b) Import D   | ata c) Export    | as well as  | Import Data         |
| d) None of the   | above           |                  |             |                     |
| 36) You can e    | xtract data fro | m Tally ERP9     | in          |                     |
| a) MS -Excel     | b) MS-Word      | l c) MS -Excel   | l & MS-wo   | rd d) None of above |
| 37) ODBC is t    | the abbreviated | d form of        |             |                     |

| a) Open data b               | ase connectiv                      | vity b) O   | utside   | data bas  | se Connec   | tive       |
|------------------------------|------------------------------------|-------------|----------|-----------|-------------|------------|
| c) online data               | base Connect                       | ive d) A    | ll of tl | he above  |             |            |
| 38) No TDS is                | s deducted wh                      | en the am   | ount i   | s paid to |             |            |
| a) Reserve Ba                | nk of India                        | b) Govern   | ment     | c) Reser  | rve Bank o  | of India & |
| Government of                | d) Individual                      |             |          |           |             |            |
| 39) The salary               | individual ha                      | s to filled | the T    | DS certif | ficate form | 1 No       |
| a) 16A                       | b) 16B                             | c) 1        | .6       |           | d) None o   | f above    |
| 40) Following                | on is the dire                     | ct Tax wh   | ich is   | collected | d from the  |            |
| people                       |                                    |             |          |           |             |            |
| a) [                         | ΓDS                                | b) TCS      |          | c) GS     | Γ           | d) All of  |
| abave                        |                                    |             |          |           |             |            |
|                              |                                    | ****        | *****    | **        |             |            |
|                              |                                    |             |          |           |             |            |
|                              |                                    |             |          |           |             |            |
|                              | B.com-II<br>(Sem-4 <sup>th</sup> ) |             |          |           |             |            |
|                              |                                    | ITB         | •        |           |             |            |
| 1) The whole                 | e world con                        | ne to clos  | ser w    | ith the   | use of      |            |
| a) Globali:                  | zation                             |             | b) I     | Internet  | t           |            |
| c) Comput                    | er technolo                        | gy          | d)       | E-mail    |             |            |
| 2) The conve<br>changing the |                                    |             |          |           | tion with   | out        |
| a) Data                      |                                    |             | b) In    | formati   | on          |            |
| c) Informa                   | tion techno                        | logy        | d) No    | one of t  | hese        |            |

| 3) A processed data with a meaning or an organized, meaningful and useful interpretation of data is known as |  |  |
|--|--|--|
| a) Information b) Row  | of information c) IT d) All of above   |  |
| 4) Information consists of -   |  |  |
| a) Data b) Images c) Tex   | ct d) All of above                     |  |
| 5) Generally one of the foll synonymously in informati   | owing pair of words are used on system |  |
| a) Data & information  | b) Data & computer                     |  |
| c) Information & Compu   | ter d) E-mail & E-commerce             |  |
| 6) summarization of the av   | ailable data is the                    |  |
| a) Data  | b) Information                         |  |
| c) Data & information  | d) Information technology              |  |
| 7) Information Technology  | particularly data is the               |  |
| a) Software application  | b) Computer hardware                   |  |
| c) Software application &  | Computer hardware                      |  |
| d) Internet  |  |  |
| 8) Which an of the following is not the feature of information technology                                    |  |  |
| a) Unification   | b) Processing                          |  |
|  |  |  |

| c) Non creation of information                            | d) Presentation                  |  |  |  |
|---|----------------------------------|--|--|--|
| 9) Nominal account are related with                       |                                  |  |  |  |
| a) Income expenses, losses                                | b) Assets                        |  |  |  |
| c) Individuals  | d) Giver & benefit               |  |  |  |
| 10) Book-Keeping includes                                 |                                  |  |  |  |
| a) Recording in journal                                   | b) Posting in ledger             |  |  |  |
| c) Totaling and balancing of ac                           | count in ledger                  |  |  |  |
| d) All of above   |                                  |  |  |  |
|   |                                  |  |  |  |
| 11) The book in which different ty maintained is known as | ypes of accounts are             |  |  |  |
| a) Journal b) Cash book c) Le                             | dger d) Journal proper           |  |  |  |
| 12) The accounts relating to tange account                | ible assets are related with the |  |  |  |
| a) Personal accounts b) A                                 | artificial personal account      |  |  |  |
| c) Nominal account d) Real accou                          | unt                              |  |  |  |
| 13) In double entry system the as recorded                | pects of transaction are         |  |  |  |
| a) Giving aspects b) Receving as                          | spects                           |  |  |  |

| c) Giving & receving aspect d  | ) Personal aspects            |  |  |
|--|-------------------------------|--|--|
| 14) In single entry system one of the following transaction are recorded |                               |  |  |
| a) Personal aspects  | b) Impersonal aspects         |  |  |
| c) Personal & Impersonal aspec   | ts d) None of these           |  |  |
| 15) Accounts which are related to are                                    | individuals, firms, companies |  |  |
| a) Personal accounts   | b) Real accounts              |  |  |
| c) Nominal accounts  | d) All of these               |  |  |
|  |                               |  |  |
| 16) Company info menu appears of gateway of menu screen                  | one of the following side of  |  |  |
| a) Middle b) At the left side  |                               |  |  |
| c) At the bottom d) At the r   | right side                    |  |  |
| 17) F12 button is used to  |                               |  |  |
| a) Select company b) Configure c) Company info d) Features               |                               |  |  |
| 18) F1 button is used for  |                               |  |  |
| 20, 12 20001113 0300 101   |                               |  |  |
| a) Select company b) Date c) Co  | onfigure d) Shut company      |  |  |

| a) One b) Tow c) Three d) Four                                      |
|---|
| 20) Gateway of tally is divided into number of different components |
| a) Four b) Five c) Six d) Three                                     |
| 21) The main screen of tally is called                              |
| a) Company Info b) Calculator                                       |
| c) Gateway of tally d) Company creation screen                      |
| 22) For opening 'company info menu' you have to press               |
| a) F1 button b) F11 button c) F3 button d) F12 button               |
|   |
| 23) Profit & loss account is created under the group                |
| a) Primary b) Subsidiary  |
| c) Primary & Subsidiary d) None of above                            |
| 24) The function key used for receipt entry/voucher                 |
| a) F4 b) F7 c) F6 d) F8   |
| 25) The first entry in the contra voucher is                        |
| a) Debit b) Credit c) Debit or credit d) Credit or debit            |
| 26) Ratio analysis screen is divided in to                          |
| a) Three part b) Single part c) Two part d) Four part               |

- 27) Reports and document generated by tally ERP 9 ----
  - a) E-mail b) Upload c) Restore d) Backup
- 28) You can extract data from tally ERP 9 in ---
  - a) MS-excel

- b) MS-word
- c) MS-excel & MS-word d) None of above
- 29) The salary individual has to filled the TDS certificate form no. ---
  - a) 16 A b) 16 B c) 16 d) None of above
- 30) Following on is the direct tax which is collected from the people ---
  - a) TDS b) TCS c) GST d) All of above

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