

Bhartiya Vidya Mandir, Amravati

Bhagwantrao Shivaji Patil Mahavidyalaya,

Paratwada,
Dist. Amravati,
Maharashtra
444805.

Internal Quality Assurance Cell

Annual Quality Assurance Report

2015-16

-Submitted to-

National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

Bhagwantrao Shivaji Patil Mahavidyalaya

1.2 Address Line 1

Achalpur Camp, Paratwada

Address Line 2

Tahasil Achalpur

City/Town

Dist. Amravati

State

Maharashtra

Pin Code

444805

Institution e-mail address

princy_bsp@rediffmail.com

Contact Nos.

9890207444

Name of the Head of the Institution:

Dr.R.A.Umekar

Tel. No. with STD Code:

07223-220172

Mobile:

9890207444

Name of the IQAC Co-ordinator:

Eknath D Tatte

Mobile:

9404337944

IQAC e-mail address:

princy_bsp@rediffmail.com

1.3 NAAC Track ID

MHCOGN11045

1.4 NAAC Executive Committee No. & Date:

EC(SC)/05/RAR/109-09,10&11 Feb.2015

1.5 Website address:

www.bspmv.org

Web-link of the AQAR:

www.bspmv.org/AQAR2015.16.pdf

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.00	2004	5 Years
2	2 nd Cycle	B	2.39	2015	5 Years
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

24.03.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 23-09-2010
- ii. AQAR 03-07-2014
- iii. AQAR 03-07-2014
- iv. AQAR 16-07-2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="U.G., P.G. and Certificate Course"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="01"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

- Excellence, Growth and Sustainability in Extension Activities
- Career Opportunities for Rural Students
- Workshop on Quality Assurance
- Annual Academic Audit Workshop

2.14 Significant Activities and contributions made by IQAC

- Departmental Seminars on Quality enhancement
- Teacher-Parent Association meetings
- Principal, Teachers , Alumni & Students meeting

- Internal Quality Assurance Cell always tries to improve the quality by encouraging the teaching & non-teaching staff with the guidance, cooperation & coordination of the Principal & other authorities of the college.

- Conducted meetings with teaching and non-teaching staff
- Feedback on the performance of faculties is obtain
- Prepared annual reports.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
See Annexure I	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- 1. Student-Teacher interactive methods for better teaching learning process**
- 2. Group discussion among students with course curriculum/current issues**
- 3. Learning through Smart Class Room/Audio- Visual Aids**

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	05	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	01	-	-	-
Diploma	01	-	-	-
Certificate	01	-	-	-
Others		-	-	-
Total	10	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	09

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure(See Annexure II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	10	04	00	00

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	05	00	00	00	00	00	00	00	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

-

25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	05	13	05
Presented papers	02	09	02
Resource Persons	-	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in Teaching and learning.
- Continuous evaluation of students.
- Institution conducts remedial classes and diagnostic tests for slow learners based on that it adopts teaching strategies to improve the level of learning.
- Arrange study tours, field visits, exposure visits.
- Conducts various interactive sessions every week where it holds discussion on current scenario in order to update the knowledge of the students.
- Encourage students to take active part in seminars, workshops and paper presentation and same will be displayed on the departmental notice board to motivate other students.
- Technology advanced classrooms and well equipped labs with modern devices.
- Use of internet for online study.
- Exhibition of new books for students.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy, Re-checking of answer papers in University Examination

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	--	03
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.-III	85	-	9	17	12	44.71
B.Com-III	115	-	44	3	10	49.57
M.A.(Mar)	-	-	-	-	-	-
M.A.(HEC)	9	-	7	2	-	100.00
M.A.(Yog)	12	-	2	3	3	66.67
M.A.(Eng)						
M.Com						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) Arrange workshop for staff and students for quality teaching and learning, used of Library facility, used of modern ICT in teaching and learning,
- 2) Watch and discussion in staff meeting Feedback from students at the end of every semester, parent's feedback, Feedback analysis, discussion in staff meetings. Oral feedback from students is obtained
- 3) The principal and IQAC coordinator observed the lectures and practicals
- 4) IQAC gave recommendations to the library and physical education department
- 5) Monitored Remedial coaching throughout the year

- 6) Took review of industrial visits and study tours
- 7) Took review of the Career counselling and Placement cell
- 8) Took review of the Academic enhancement of the teachers

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	07
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	04	00	00
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC has formed Research Committee comprising of the Principal and three heads of the departments. The Committee Promote teaching staff for Major and minor research projects.

- Encourage staff for writing research papers and presentation.
- Encourage staff for attending conferences workshop seminars at National and International level.
- Arrange lectures under staff academy on research topics.
- Purchase books on research methodology paper writing

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	-	-	06
Outlay in Rs. Lakhs	470000/-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	13	-
Non-Peer Review Journals	-	13	-
e-Journals	-	02	-
Conference proceedings	-	03	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SA CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	01	01	03	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones

JRF SRF Project Fellows Any other

3.21 Participated in NSS events No. of students:

University level	<input type="text" value="15"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="N"/>	State level	<input type="text" value="N"/>
National level	<input type="text" value="N"/>	International level	<input type="text" value="N"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="N"/>	State level	<input type="text" value="N"/>
National level	<input type="text" value="N"/>	International level	<input type="text" value="N"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="05"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="15"/>	Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organized Rally on Cleanliness on 11 sept. 2015
- Workshop on Social Awareness and Competitive Examination on 7 Sept.2015
- Guest Lecture on Constitution Day on 26 Nov.2015
- Plantation Drive on 7 Aug. 2015

- AIDS Day lecture on 1 Dec.2015
- Special NSS Camp at adopted village Malhara during 2 to 9 Dec. 2015
- Blood Donation Camp on 11 Dec. 2015
- Workshop on Vivekananda Thoughts on 12 Jan. 2016
- Blood Donation Camp at Belaj on 19 Feb. 2016
- Traffic Safety Campaign 10 to 24 Jan. 2016
- Disaster Management Workshop on 8 Feb. 2016
- Workshop on Health and Hygiene on 3 Jan.2016
- Workshop on Cleanliness on 22 Dec. 2016
- Rally on Women Empowerment on 8 March 2016

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17373sqm	-	-	17373sqm
Class rooms	25	-		25
Laboratories	03	-	-	03
Seminar Halls	02	-		02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

1. Libman for Library and Master Software for office automation are maintained.
2. Biometric attendance.
3. Broadband Internet access is provided to students
4. Opac facility provided to students.
5. Bar-coding machine is installed
6. Digital Language Lab. In the service of students.
7. Lan sharing of office, Library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7880	311538.80	171	55145	8051	366684..80
Reference Books	916	202381.50	-	-	916	202381.50
e-Books	-	-	-	-	-	-
Journals	13	8000	2	500	15	8500
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	123	44142	00	00	123	44142
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept.	Others
Existing	86	54	06	01	02	07	16	-
Added	-	-	-	-	-	-	-	-
Total	86	54	06	01	02	07	16	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|---|
| <p>Computer facility to each department.</p> <ul style="list-style-type: none"> • Wi-Fi Internet access in the campus. • Training to staff for use of ICT. • Internet access to all students • Training to office staff for use of computers in administration work |
|---|

4.6 Amount spent on maintenance in lakhs :

i) ICT	53853
ii) Campus Infrastructure and facilities	00
iii) Equipments	32780
iv) Others	26220
Total :	112853

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Many support services are made available for students.

The IQAC contributes in creating and enhancing awareness of the same among the students through the following,

- Details printed in the prospectus
- Counseling about available subject options to the students wherever needed at the time of admission
- Principal's address to the first year students
- Library orientation
- Regular display and circulation of related notices by the College office staff
- Guidance given by the teachers in respective classes about examination rules
- Matters raised and informed in the Students' Council meetings
- Special efforts are taken to ensure timely and accurate communication to students of numerous and significant changes in the examination pattern and structure being made by the S. G. B. A. University in the recent years.

5.2 Efforts made by the institution for tracking the progression

Efforts in this direction are largely informal by way of interaction with past students when they come to meet teachers occasionally. The Alumni Association remain in touch with past students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1076	325	-	-

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
640	45.68

Women

No	%
761	54.31

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
341	232	121	661	00	1355	342	221	169	669	00	1401

Demand ratio -- Dropout % --

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The College implements the Entry in service scheme of UGC wherein the students belonging to SC/ST/ OBC (Non creamy layer/ Minority communities are given the coaching for various competitive examinations.
- Career Counselling & Placement Cell is active.
- Career guidance programmes are periodically organized

No. of students beneficiaries

325

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The Career counselling and Guidance Cell encourages outgoing students to visualize starting of their own enterprises
- The industrial visits and study tours are organised
- The college has set up a cell for entry into services
- The career counselling and placement cell do their best for job seeking students.
- The Career counselling and Guidance Cell
Organized Two Days Workshop on Development of Reasoning Capacities.
- The Career counselling and Guidance Cell organized Workshop on Career Opportunities in Police Department.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

- Celebrated International Women’s Day
- One day Gender sensitization workshop “Jagar Janivancha” is organised.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	523	1999274
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Goals and Objectives:

- To impart qualitative and valuable services in the field of education to the students of Paratwada and nearby villages.
- To attain community and social development through infrastructural facilities of the institution.
- To ensure and inculcate perfect decisions in terms of regularity, sincerity and punctuality amongst the students so that they contribute to the society and nation as most responsible and respectable citizens.
- To aim at overall personality development of the students to extracurricular activities in association with various social and cultural organizations.
- To provide a platform to the students, by giving them an opportunity to face all the challenges of the competitive world, with utmost utilization of their potential in sports, athletics and other events.
- To inculcate in them moral responsibility towards the society.

MISSION

- 1.To promote the spirit of research in the sphere of education in co-ordination with other institutions and persons.
2. To give full scope to the teachers in the institutions of Bharatiya Vidyamandir, to make educational experiments with a view to develop all-round personality of the child.
3. To develop the spirit of co-operation for the attainment of the aims and objectives of Bharatiya Vidyamandir and the guardians.
4. To establish institutions to facilitate the research in all branches of knowledge
5. To carry on experiments with a view to improve the methods of imparting instruction and generally to facilitate the training of youth in all the stages of education.
6. To develop the spirit of respect and dignity of the teaching profession and personnel among the people in general.

7. To cooperate with educational activities of the other institutions for the purpose of helping the cause of Education.
8. To do all such things as are incidental or conducive to the attainment of the above objects or any of them.

The institution follows a system with academic, co-curricular and extra-curricular programs. The academic design is based on enhancing and empowering the knowledge base of the students. The focus is on the recent trends in the fields.

The college is trying to achieve the goals and objectives set by it and promoting the standard of educational atmosphere that can be provided to the students.

6.2 Does the Institution has a management Information System

Yes, there is a management information system in the College. We have qualitative interaction among college Council, LMC, Principal & Governing Body, The Principal conducts regular meeting with academic and administrative duties are assigned. The administrative is decentralised to a considerable extent, the management gives suggestions on various aspects. On the basis of principals' report and oral feedback it gets from IQAC, students, and society. The suggestions of the management are communicated to the teaching and non-teaching staff for further implementation. The committee appointed by the management gives surprise visit to the college in order to check smooth conduct of the classes and the regularity of the teachers.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Three faculties of our college are members of BOS and Syllabus committee. They take oral feedback and review of new ideas generated among students. These ideas are implemented in framing syllabus at university.

6.3.2 Teaching and Learning

Innovative and integrated teaching techniques are used for enriching knowledge improving skills, character moulding, harmony and values essential for present global competitiveness. The students are provided with different facilities and learning oriented atmosphere. IQAC conducts annual academic audit and see if there is any lacunae. We have been arranging Students Seminar, Unit Tests, Common Test, Guest Lectures, Field Visits to enrich the students experience.

6.3.3 Examination and Evaluation

- The regular and immediate valuation system for unit test and common test has been adopted.
- The teachers have question bank, the questions are given to students for solving in the class rooms.
- Academic audit committee takes review of the unit test, common test, seminars, group discussions and mock interviews.
- The university conducts annual and supplementary examination at various centres.

6.3.4 Research and Development

Following components of research and development activities have been given top priority and maximum support and encouragement,

- It is a policy of the College and management to encourage and motivate the teachers for doing Ph.D. As a result of it one teachers has completed the Ph.D. during the year.
- Six Minor Research Projects (MRP) were completed during the year.

Research Committee of the College has conducted the following activities for the teachers during the year on a regular basis,

- Lectures and workshops giving guidance on research methodology, paper writing, paper presentations, paper publications and use of library resources including online and e-resources in the College . P.G. students are motivated to undertake projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library-

- Subscriptions to journals, e-journals and databases
- Full budget utilization every year
- Library extended time is continued
- Book-bank facility for students is continued
- Facility of external membership is continued
- Separate Reference and Research section for staff and students is maintained
- Every year book exhibition is organized by the College library
- Several incentive schemes such as “Best user award” etc. have been initiated to inculcate reading habit and library manners among the students.
- The department conducts several programmes and activities like, user awareness seminar, User reader club for better involvement of the Citizens .

ICT -

Provision of latest state-of-the-art ICT facilities such as,

- OPAC in library
- Internet and database access
- Facilities in the College for online submission of various forms
- State-of-the-art ICT facilities in Media Hall, such as video conferencing, wifi, sound system with excellent acoustics
- Language Laboratory
- Computer Laboratory
- Public Address System is in place in the College buildings at various places to facilitate emergency announcements to staff and students .
- Separate Address System is provided in the staff-room, Management Meeting Room and Programme Hall for conducting meetings and other academic programmes by Staff etc.

Physical Infrastructure-

- Optimum utilization of infrastructure
- Gracious and well ventilated class rooms, sufficient wooden furniture, notice boards auditoriums with ICT and a welcome office are taken care of in infrastructure building
- We have 3.5 acres of premises.
- We have about 500 trees to beautify campus.
- CCTV cameras are installed.
- High capacity generator is used during emergency.
- There is consumer store with concessional rates stationery and other edibles.
- Tube wells, refrigerators and water purifiers are made available for the students and the staff. We have a sports field and running track.
- There is girls hostel., cafeteria and guest house in the premises of the institution.
- Garden beautifies the college premises. Free of cost vehicle parking. Total electrified campus with lamps.
- The institution has various committees to meet infrastructural needs and other developments.

Instrumentation-

Not Applicable since this is an Arts and Commerce College

6.3.6 Human Resource Management

- Providing stress-free, fair, non-discriminatory, positive, progressive work environment
- Open Door Policy for sorting of matters by discussion and consensus
- Top priority for faculty development
- Class III and IV non-teaching staff is motivated to improve their educational qualifications and skills
- Staff trainings are taken place periodically. The institution recruits faculty members and staff
-

6.3.7 Faculty and Staff recruitment

- Conscious steps taken for 100% full-time recruitments
- Specific policy of management for recruiting NET/SET qualified candidates complying with applicable regulations
- Recruitment and promotions of non-teaching staff as per staffing pattern
- The institute follows and implements Maharashtra University Act 1994 for the recruitment of faculty and administrative staff

6.3.8 Industry Interaction / Collaboration

Industry Interaction

- Appointment of maximum visiting faculty with industrial experience
- Arranging guest lectures by industry experts and professionals
- Conduct of Industrial visits and field visits for students
- Arranging for career guidance, counseling, soft-skill development, campus interviews and placement for students
- We have a good collaboration with local Industries, banks and other organisations.

6.3.9 Admission of Students

The feeding of the college is basically from remote and tribal area of Melghat. The admission process is operated according to the rules of Caste wise reservation. After the declaration of H.S.C. results we start counselling for freshers. The percentage of different caste categories of students is decided as per Govt. and University norms. Some features of our admission process-

- Admission on instalment basis.
- Counselling for freshers.
- Financial assistance.
- Provisions of Scholarship.

6.4 Welfare schemes for

- Teaching- Employees Co-operative Society
- Non-teaching- Festival advance, Employees Co-operative Society
- Students- Book Bank, Scholarships and Free-ships, Prizes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As an affiliated College all examination reforms introduced by the SGBA University are implemented by the College.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Maharashtra University Act 1994 gives liberty to make institute Autonomous. But our College has not applied for it.

6.11 Activities and support from the Alumni Association

The alumni association of College regularly conducts the following programmes every year

- Annual get-together during Annual Gathering
- Retired teachers of the College are invited as Chief Guest for addressing the audience.
- Some Alumnis are felicitated in Annual Meet.

6.12 Activities and support from the Parent – Teacher Association

We regularly organise PTA meetings. We have separate committee for this purpose.

- We convey students' results and different types of information about the students to their parents through mobile phones and post cards.
- There is sufficient involvement of parents and co-ordination of teachers in various activities such as,
Support and permission for field visits, visit to NSS camp, accompanying students to competitions etc.

6.13 Development programmes for support staff

- Shri. Rohit Tiwari, Retd. Superintendent was invited to guide the office staff on the intricacies of accounting and auditing as required in their day-to- day work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation is done by NSS volunteers on the campus.
- Campus is maintained as ' No Plastic ' zone
- The visible and extensive greenery on the campus is developed and maintained aesthetically.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Strict Adherence to the dates related to syllabus completion, exams and declaration of results etc. mentioned in the Academic Calendar has created a positive impact on the functioning of the Institution.
- Academic audit is continued

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

See Annexure III

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- SALVE – Slum Attachment for Literacy, Values and Education.
- NSS for Tribal Awareness Project.

(See Annexure-IV)

7.4 Contribution to environmental awareness / protection

- Rain water harvesting
- Green campus
- Various environments related activities, rallies, lectures and programmes are initiated by NSS

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- Only College in SGBA University awarded Thrice for Students Magazine “Sugandha”
- Two Faculty are awarded for their literary contribution.
- Our College is located in the heart of the city
- Well maintained with external facilities and infrastructure
- Environment -friendly measures undertaken
- High quality academic programmes at both graduate and Post-graduate levels.
- A holistic educational experience

- Broad-based curriculum with emphasis both on skills development and knowledge building
- Strong commitment to community, service, social justice, empowerment of women
- Highly qualified faculty, committed to student welfare
- Support programmes for slow learners
- A large number of scholarships disbursed to students from marginalized and economically deprived section
- Excellent reputation in the district.
- A strong focus on high quality, student-centred teaching-learning processes committed and dedicated faculty
- Positive and sustained approach to research and related academic activities
- Excellent library facilities
- Well maintained and safe residential facilities for students
- Strong, inclusive, value-based education offered to students
- Well-equipped labs
- Several opportunities for students to develop and enhance their creative potential and individual talent
- Positive experience with all external stakeholders
- Strong support staff

WEAKNESSES

- Limited number of Certificate Courses
- Insufficient student strength in some PG programmes
- Irregularity of Tribal Students of Melghat

OPPORTUNITIES

- Increased opportunities to develop and establish new programmes to meet the new and growing demands of society
- Expanding opportunities for under taking multidisciplinary and interdisciplinary research activities at national level.

CHALLENGES

- Delay in government approvals for filling up vacancies
- Focus on marks rather than holistic development

8. **Plans of institution for next year** See annexure-V

Name Eknath D. Tatte

Name Dr R A Umekar

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

ACADEMIC CALENDAR 2016-17

1. FIRST SESSION- 13 JUNE - 22 OCT 2016
2. WINTER VACATION- 23 OCT – 13 NOV 2016
3. SACOND SESSION- 14 NOV – 29APRIL 2016
4. SUMMER VACATION- 30 APRIL – 11 JUNE 2017

ADMISSION PROCESS-

From the next day of declaration of H.S.S.C. result

University Exam schedule :-

1. Annual Practical Exam :- 1st Mar. To 28th Mar. 2017
2. Annual Theo. Exam :- From 21st Mar 2017

HOLIDAYS EXCLUDING W & S VACATION-

1. Eid- 6 July 2016-07-01 Independence Day-15 Aug.2016
2. Pateti- 17 Aug2016-07-01
3. Ganesh Chaturthi 5 Sept.2016
4. Dushera 11 Oct.2016
5. Gurunanak Jayanti 14 Nov.2016
6. EID 12 Dec.2016
7. Christmas 25 Dec.2016
8. Republic Day 26 Jan.2017
9. Shivaji Jayanti 19 Feb.2017
10. Mahashivratri 24 Feb. 2017
11. Holi 13 March 2017
12. Gudi Padwa 28 March 2017
13. ShriRam Navami 5 April 2017
14. Mahavir Jayanti 9 April 2017
15. Dr Ambedkar Jayanti, Good Friday 14 April 2017

Proposed Plan of Educational Visits-

- Dept of English- F.N.E Educational Tour At. Akashvani Akola- DEC 2016
- Dept of Commerce- Visit to Finale Mil Achalpur, Local Banks, Industries- Aug. 2016 and JAN 2017
- Dept. Of Home economics- Study tour at Local Anganwadis - DEC 2016, Jan 2017

Cultural Activities :-

1. Gathering :- 26 to 30 Jan 2017
2. Essay Writing Comp. :- Dec. 2016
3. Rangoli competition :- Nov 2016
4. Flower Arrangement :- Oct 2016

- | | | |
|----------------------|----|----------|
| 5. Book Exhibition | :- | Oct 2016 |
| 6. Elocution, Debate | :- | Jan 2017 |

Students Seminar :-

Every dept. of college will organize class wise monthly seminar for the students.
Students seminar competition will be held as per schedule.

Guest Lecture :-

Every dept. of college will organize Guest lecturers as per schedule.

Internal Examination :-

Every dept. will conduct class wise unit tests after completion of every unit.

The common test Exam. schedule - 10 Feb to 18Feb 2017

Alumni and PTA

Alumni meeting – Jan 2017

PTA meeting – Sept. 2016 Jan 2017

Distribution of Students Prizes – Jan. 2017

Different cells and committees will organize their programs throughout the year.

Proposed plan of staff council meetings - Every month.

Physical Education:-

1. Awareness Lectures for freshers- July 2016
2. Celebration Sports Day, Kabaddi Practice Camp, Selection Camps- Aug.2016
3. Practice of kho-kho, Students Practice for Youth Festival –Sept. 2016
4. Cricket (M) camp, practice match of volleyball, Informational speech on Athletics- Oct. 2016
5. Ground marking practical for the students of B.A.II and B. Com. II- Nov. 2016
6. Medical test for students students Guest Lecture on “Health is Wealth”, Yoga Coaching Camp- Dec. 2016
7. College Sports Day, Guest Lecture- Jan. 2017
8. Physical Efficiency Test for Students, Guest Lecture on Cricket-Feb.2017

Proposed Plan N.S.S. Activities

1. N.S.S Registration Program for freshers- July 2016
2. Orientation- Aug.2016
3. SALVE Activities- Aug. 2016
4. Teachers day-Sept.2016
5. Environment Awareness Rally in Melghat State Level Workshop
6. Cleanliness Drive
7. Residential camp at Adopted Village

Home Economics :-

1. Admission to the students of B.A and M.A (June 2016)
2. Meeting for future planning and academic, curricular activities and distribution of work load. (July 2016)
3. Unit test and Seminar of U.G and P.G students. (Aug 2016)
4. Organized Guest Lecture on “Importance of breast Feeding”. (Aug 2016)
5. Formation and Inauguration of Home Economics Study Circle. (Sep 2016)
6. Guest Lecture and competition on the occasion of Nutrition Week. (Sep 2016)
7. Unit test of the students of B.A. & M.A. (Sep 2016)
8. Survey and Awareness campaign in malnutrition Affected Physical Handicap School for case study by P.G. students. (Oct 2016)
9. Demonstration on micro-wave oven operation for retaining nutritive values of food. (Oct.2014)
10. International Food Day Lecture (Oct 2016)
11. Survey on current issues in Family Relationship. (Nov 2016)
12. Visit to local Balwadi, Anganwadi for Case Study
13. Demonstration of flower Arrangement for Self-Employment. (Jan 2017)
14. Exhibition of articles made by students for self employment during annual social gathering. (Jan 2017)
15. Theory and practical course completion and submission of sessional work as per syllabus. (Feb 2017)

Marathi :-

1. Meeting of Students for the formation of Study Circle July 2016
2. Selection of Students for representatives on Study Circle Aug. 2016
3. Formation of Study Circle Aug. 2016
4. Unit Test of PG and UG Students Sept. 2016
5. Poetry Recitation Oct. 2016
6. Unit Test, Seminar and Debate Jan. 2017
7. Collection of articles from students for the college magazine “Hirwal” and college magazine “Sugandha” .(Jan 2017)
8. Essay Competition. (Jan 2017)

PG Department

9. PG Department will organize lecture on Sant Tukaram, Modern Marathi Poetry, Mardhekar Survenchi Kavita, 1960 te 2005 Paryantchi Marathi Sahityachi Watchal, Marathi Aatmakathane and Dalit Kavita.
10. Will organize seminar on Novel Paper.

Political Science :-

1. Students admission process and Discussion subject syllabus and periods of B.A 1, B.A 2 and B.A 3. (June 2016)
2. Guest Lecture
3. Seminar and second Unit Test. (Sep. 2016)
4. Seminar , third Unit Test and celebration of the Constitution Day of India. (Nov 2016)
5. Common test and Evaluation. (Feb. 2017)
6. Farewell for the students of Final year. (Mar. 2017)

Library :-

1. The department will conduct User-Education Programme for B.A.1/B.com.1 newly Admitted Students.
2. The department will increase number of computers for students.
3. The Department will purchase competitive books , text books, reference books,CDs and DVDs.
4. The department will organize Dr. Ranganathan Birth Anniversary on 9 Aug. 2016..
5. The department will conduct Essay Competition for the students in Feb. 2017.
6. The department will provide Books on deposit to ex-students or other students.
7. The department will try to provide maximum facilities to students and staff.
8. The department will provide Book-Bank Services to students.
9. The department will arrange Book-Exhibition for students.

Hindi :-

1. Premchand Jayanti (July 2016)
2. Formation and inauguration of Hindi Literary Association. (Aug.2016)
3. Hindi Divas Guest Lecture (Sep 2016)
4. Unit Test (Oct. 2016)
5. Essay Competition for Arts and Commerce Students (Nov. 2016)
6. Third and Fourth Unit Test. (Dec.2016)
7. Seminars of the students of B.A. and B.com. (Jan. 2017)
8. Revision of syllabus and answering difficulties of the students (Feb., March 2017)

English:-

1. Workload distribution and departmental meetings shall be arranged.(July 2016)
2. Unit test and common test as well as practical exams and viva-voce exams shall be conducted throughout the session.
3. Group discussions and seminars shall be organized.
4. Guest lectures and Workshop will be organized.
5. Study tours and inauguration of Literary Association shall be organized.

PG Department

6. Seminars Unit Tests will be conducted.
7. Film Show- Sept. 2016
8. Guest Lecture- Oct. 2016
9. Poetry Recitation- Dec.2016
10. Workshop on Drama-Jan. 2017
11. Guest Lecture- Feb. 2017

History :-

1. Admission process of the students of B.A. (June 2016)
2. Unit test 1 and seminars of the students of B.A.(July, August 2016)
3. Unit test 2 and seminar of the students of B.A. (Sept. 2016)
4. Unit test 3 and seminar of the students of B.A. (Oct. 2016)
5. Unit test 4 & 5 and seminar of the student of B.A. (Jan, Feb. 2017)

Commerce :-

1. Admission process of B.com students.(June, July 2016)
2. Meeting for work distribution. (July 2016)

3. Inauguration of Commerce and Planning Forum(Aug. 2016)
4. Students seminar (Aug., Sept. 2016)
5. Visit to PD Co-op. Bank (Sept. 2016)
6. Visit to Finlay Mills (Oct. 2016)
7. Students seminar (Dec.2016)
8. Visit to local Industry (Jan. 2017)
9. Students Trip (Feb. 2017)
10. Revision of syllabus (March 2017)

PG Department

11. Guidance for first semester students-Aug.2016
12. Lecture on Banking-Sept.2016
13. Lecture on Evaluation System- Oct.2016
14. Counselling of Students-Dec.2016
15. Lecture on Edn. Opportunities- Jan.2017

Yogashastra-

1. Group discussions and seminars shall be organized.
2. Guest lectures and Workshop shall be organized.
3. Study tours and inauguration of Yogashastra Study Circle will be organized.
4. Students will participate in different competitions.

Economics-

1. Students admission process and discussion on subject syllabus of B.A 1, B.A 2 and B.A 3. (July 2016)
2. Inaugurations of seminar and first Unit Test. (Aug. 2016)
3. Seminar and second Unit Test. (Sep. 2016)
4. Seminar , third Unit Test (Nov 2016)

Placement and Career Counseling Cell :-

1. Will organize lecture on “Competitive Examination”. (Aug. 2016)
2. Will organize workshop on “Public Speaking”. (Sept. 2016)
3. Will organized Seminar on Interview Techniques. (Oct 2016)
4. Will organized programme on “Group Discussion”. (Nov. 2016)
5. Will organize workshop on “Photography ”. (Dec.2016)
6. Will organize lecture on “Career in Administrative Services”

IQAC-

1. Document various programmes
2. Organize Workshop for Teaching and Non-teaching Staff- Sept.2016
3. Will arrange regular meetings with various stakeholders.
4. Dissminate information to Staff and students.

Principal

Best Practices

SLUM ATTACHMENT TO LIFT VALUVES & EDUCATION

1. Goals

1. As an education institute our role is to create opportunities for the youngsters living in slums to get educated imbibe values.
2. To organized classes to give them formal education.
3. To provide sports and games equipments in the campus.
4. To provide them multimedia facilities in the campus.
5. To provide them uniform & breakfast.
6. To provide the slum people clean drinking water.

3. The Context

Considering the role of Education institute to uplift the society especially the people who are neglected, we made survey of the slum area adjoining our campus. We realized that nearly 100 % parents were illiterate. Even their wards were not admitted to any schools even for primary education. One of our non-teaching staff along with the teaching staff visited their zuggis and informed them about our plan. They showed concern for the education of their children.

A meeting of the parents was organized in the college. Nearly 21 parents attended the meeting. We discussed various issues concern with cleanliness, fresh drinking water, clothing etc. The boys and girls of age 3 to 13 were accordingly admitted to the college.

4. The Practice

The admitted girls and boys were given orientation on the first day. They were given lessons on cleanliness, basic needs and the desire to move ahead in life through education. They were given primary lessons on virtues and how important it is to imbibe them in life.

Actually, on the first day they were in shabby clothes. They were given baths in women's hostel and each one was given a washing and bathing soap, so that they should come to the college in a fresh mood.

They were asked to give self introduction we noticed that most of the boys & girls parents were doing works like rickshaw puller or picking plastics and other works. Some of them were simply wasting time doing nothing.

They are asked to come to the college at 8.a.m. .On the second day nobody were up in the college .So one of our employees was asked to bring them to college. Soon they were given breakfast . After breakfast they offered prayers. Oral teaching was given soon they were taken to the playfield. At 11 a.m. they were freed with instruction .On tenth day we provided them dresses. Regular breakfast was provided to them before classes .Within fifteen days we reached a tremendous changes in their behavior. we gave preference to grooming activities which helped them to gain confidence.

By the end of session we could imbibe in them the sense of responsibility, cleanliness and self development.

Actually our aim was not mainly to educate them to pass examinations. Our aim was to cultivate in them the visible change and we were successful to a great extent. Though we conducted their examination and response and involvement in various activities. We have maintained the record of their qualities and examination. Initially they were not interested in written activities but with interaction and group activities their participation enhanced a lot.

5. Evidence of Success

Through parents meets and their counseling a change was also visible in them initially they were demanding and wanted remuneration for the attendance of their wards as they could not help the parents in earning their bread. But with the passage of time and help given to them from time to time changed the demanding attitude .Even the medical checkup camp for the parents helped them under our the parents also helped in to move and wait our plans to uplift the students clear change in evidence the students as they are keen to learn things and participated in groups activities. Similarly the most important thing that we is that we provided TV and DVD player for educational purpose.

6. Problems Encountered and Resources Required

Initially it was very difficult for in to convince the parents to send their children to the college .They were concern with the earning of their children .Their children were the main source of income for them. They used to move from place to place collecting plastics and other waste to earn materials .They used to sell the waste to earn their bread. Most of them are slum dwellers were lazy idling time playing games or drinking .They thought by sending their children to college for getting educated would create extra burden on them to work forcibly.

With regular counseling they were convinced that they have to come for their children .In the in the end their realized about their plight and wanted to do something for their children, we also convince them to provide drinking water at regular intervals.

Resource and finances was never hindrance for us in running this scheme . The teaching and non teaching staff or the college have contributed to run this scheme .We are satisfied with our efforts and the scheme in running successfully in ours college.

7. Notes (Optional)

As per the vision statement of the institution we are working in right direction to uplift the society. The most important thing is that in spite of hindrances we have not given up our efforts to uplift the slum dwellers.

8. Contact Details

- Name of the Principal :-Dr. R. A. Umekar
- Name of the Institution: Bhagwantrao Shivaji Patil Mahavidyalaya.
- City: Paratwada
- Pin Code: 444805
- Accredited Status: B
- Work Phone : 07223220172,07223223664
Fax: 07223223664
- Website: www.bspmv.org
- E-mail : princy_bsp@rediffmail.com
- Mobile: 9890207444

1. Title of the Practice

“NSS for Tribal Awareness”

2. Goals :-

- a. To create awareness among tribal people in Melghat.
- b. To promote educational atmosphere, sound health and conservation of Melghat jungles.
- c. To decrease malnutrition problems among children and to reduce death rate.
- d. To train local women to prepare nutritional dishes from local grains.
- e. To uplift tribal people economically and to bring them in the mainstream of modern life.
- f. To promote self help groups, conservation of medicinal plants and indigenous knowledge.

3. The Context :-

Extension is the third dimension of higher education. NSS and allied activities in B.S.Patil College have establishment a golden trend in the history of S.G.B. Amravati University. Our students have participated in different NSS camps of national /State levels. The target of our extension activities is to develop all round personality of students through teaching, learning and extension activities. We bring student to the harsh realities of the society so that they should be aware of the present social scenario. Our students have organized several forest and tribal based projects.

4. The Practice :-

NSS for tribal awareness is established in 2004. It was a unique efforts of the college to undertake various issues in tribal life. A formal proposal was sent to NSS Dept. S.G.B. Amravati. It was sanction with the appointment of Prof. E.D. Tatte on the post of coordinators of the cell previously. It was implemented in 17 colleges affiliated to the S.G.B Amravati University. After the term of three years this university level project ceased to exist. Our college continues to implement the project and work on the following issues:-

1. Malnutrition
2. Self- help groups
3. Diet & nutrition
4. Cleanliness
5. Farming
6. Health
7. Education
8. Medicinal plants & indigenous
9. Nature conservation
10. Energy conservation
11. Anti- addiction drive

5. Evidence of Success :-

Our college is holding special NSS camps in different tribal villages which are situated in the core pocket of the Satpura mountain Ranges. Some of the evidence of success is as follows-

1. Our adopted villages have become 100% liquor free villages.
2. Self-help groups are formed.
3. The dept. of HEC has organized various workshops for women on the preparation of nutritional dishes.
4. Medical camps and distribution of clothes have created awareness about health and cleanliness.
5. Malnutrition grade is decreased and infant mortality rate is lowered in our adopted villages.
6. People have started sowing indigenous crops and become aware about the conservation of medicinal plants.

6. **Problems Encountered and Resources Required :-**

The college uses NSS grants for this purpose. Moreover we collect clothes, medicines and other things from the local urban society. Tribal obstinacy was the main hindrance but nowadays we have developed a sense of collaboration among students and tribal people.

7. **Notes (Optional)**

As per the vision statement of the institution we are working in right direction to uplift the society. The most important thing is that in spite of hindrances we have not given up our efforts to uplift the slum dwellers.

8. **Contact Details**

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Principal