# Bhagwantrao Shivaji Patil Mahavidyalaya,

Paratwada,
Dist. Amravati,
Maharashtra
444805.

## Internal Quality Assurance Cell

**Annual Quality Assurance Report**

**2014-15**

-Submitted to-

# National Assessment and Accreditation Council

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

**AQAR for the year**

| 2014-15 |
| --- |

## 1. Details of the Institution

1.1 Name of the Institution

| Bhagwantrao Shivaji Patil Mahavidyalaya |
| --- |

1.2 Address Line 1

| Achalpur Camp, Paratwada |
| --- |

Address Line 2

| Tehasil Achalpur |
| --- |

City/Town

| Dist. Amravati |
| --- |

State

| Maharashtra |
| --- |

Pin Code

| 444805 |
| --- |

Institution e-mail address

| princy_bsp@rediffmail.com |
| --- |

Contact Nos.

| 9890207444 |
| --- |

Name of the Head of the Institution:

| Dr.R.A.Umekar |
| --- |

Tel. No. with STD Code:

| 07223-220172 |
| --- |

Mobile:

| 9890207444 |
| --- |

Name of the IQAC Co-ordinator:  | Eknath D Tatte |

Mobile: | 9404337944 |

IQAC e-mail address: | princy_bsp@rediffmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*  | MHCOGN11045 |

**OR**

1.4  **NAAC Executive Committee No. & Date:** | EC(SC)/05/RAR/109-09,10&11 |

1.5 Website address: | www.bspmv.org |

Web-link of the AQAR: | www.bspmv.org/AQAR2014315.pdf |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|-----------------------|-----------------|
| 1 | 1st Cycle | B | 71.00 | 2004 | 5 Years |
| 2 | 2nd Cycle | B | 2.39 | 2015 | 5 Years |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC : DD/MM/YYYY | 24.03.2005 |

1.8  Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i.  AQAR   23-09-2011
  ii.  AQAR   03-07-2014
  iii.  AQAR   03-07-2014
  iv.  AQAR   07-07-2015

1.9 Institutional Status

University          State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College        Yes ☑ No ☐

Constituent College       ☐ Yes ☑ No

Autonomous college of UGC   Yes ☐  No ☑

Regulatory Agency approved Institution   Yes ☐  No ☑

   (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution  Co-education ☑ Men ☐ Women ☐

            Urban ☑  Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

            Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

      Arts ☐  Science ☐ Commerce ☐  Law ☐  PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐  Health Science ☐  Management ☐

      Others  (Specify)   U.G., P.G. and Certificate Course

1.11 Name of the Affiliating University *(for the Colleges)*   S.G.B.Amravati University, Amravati

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  | No

University with Potential for Excellence | No     UGC-CPE | No

DST Star Scheme | No     UGC-CE | No

UGC-Special Assistance Programme | No     DST-FIST | No

UGC-Innovative PG programmes | No     Any other (*Specify*) |

UGC-COP Programmes | 01

## 2. IQAC Composition and Activities

2.1 No. of Teachers | 06

2.2 No. of Administrative/Technical staff | 02

2.3 No. of students | 01

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 01

2. 6  No. of any other stakeholder and
   community representatives | 01

2.7 No. of Employers/ Industrialists | 01

2.8  No. of other External Experts | -

2.9 Total No. of members  [ 13 ]

2.10 No. of IQAC meetings held        03

2.11 No. of meetings with various stakeholders:        No. [ 02 ]   Faculty [ 06 ]

Non-Teaching Staff Students  [ 02 ]   Alumni [ 01 ]   Others [ - ]

2.12 Has IQAC received any funding from UGC during the year?  Yes [  ]   No [ ✓ ]

If yes, mention the amount  [ - ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ 0 ] International [ - ] National [ - ] State [ - ] Institution Level [ 0 ]

(ii) Themes

- Preparation of RAR
- Quality Parameters in Higher Education
- Workshop on the Preparation of Departmental profiles for NAAC Assessment
- Annual Academic Audit Workshop

2.14 Significant Activities and contributions made by IQAC

- Submission of LOI to NAAC
- Meetings with Stakeholders and Thorough discussion on the preparation of RAR
- Organized NAAC PEER TEAM visito college
- Obtained B Grade with 2.39 CGPA
- Departmental Seminars on Quality enhancement
- Teacher-Parent Association meetings
- Principal, Teachers, Alumni & Students meeting

- Conducted  meetings with teaching and non-teaching staff
- Prepared annual reports.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

**Plan of Action-**

- To seek approval of management for NAAC Assessment
- Upgradation of Office, Library and Examination related records.
- To seek approval of management for continuation of SALVE Project
- To continue the Remedial coaching, Guest lectures and UGC sponsored Cells
- More Research Projects.
- Resource mobilization for research
- More Research Papers
- Increase Extension Activities
- Free Computer Education to students and access of library to ex-students.
- Beautification of college building and campus.

**Achievements-**

- NAAC Assessment is done and obtained B Grade
- Upgradation of Office, Library and Examination related records

is completed

- SALVE is continued.
- Remedial coaching, Guest lectures and UGC sponsored Cells are continued
- 7 faculty members are involved in research projects.
- The college has provided facilities, accommodation to the faculty members and students for research.
- Faculty members have presented papers in conferences, published chapters in books and articles in reputed journals.
- Computer classes for both faculty students are arranged.Internrnet is provided free of cost.
- Works of repairing of college building are completed.
- SALVE project is continued with the increase in enrolment of slum dwellers.

2.15 Whether the AQAR was placed in statutory body    Yes ☑    No ☐

Management ☑    Syndicate ☐    Any other body ☐

Provide the details of the action taken

The activities of IQAC for the year 2014-2015, started with the first meeting. The perspective plans of the IQAC for the year 2015-16 was presented. All the activities were passed and the team of faculty members who were in charge of the activity were asked to prepare the action plans with time frame for each activity. The prepared action plans under the various themes were presented and passed in the second IQAC meeting. The details of action plans with the action taken report are presented in the next section.

Following activities are performed-
- Implementation of Academic Audit for the Departments
- Submission of LOI to NAAC
- Meetings with Stakeholders and Thorough discussion on the preparation of RAR
- Organized NAAC PEER TEAM visit to college
- Obtained B Grade with 2.39 CGPA
- Departmental Seminars on Quality enhancement
- Teacher-Parent Association meetings
- Principal, Teachers, Alumni & Students meeting

- Examination and Evaluation Reforms
- Towards a No Plastic Zone campus.
- Conducted  meetings with teaching and non-teaching staff
- Prepared annual reports
- Competency based training programme for faculty members
- Integration of ICT in teaching and learning
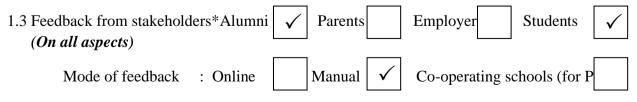
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | - | - | - | - |
| PG | 05 | - | - | - |
| UG | 02 | - | - | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | 01 | - | - | - |
| Diploma | 01 | - | - | - |
| Certificate | 01 | - | - | - |
| Others | | - | - | - |
| **Total** | 10 | - | - | - |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | - | - | - | - |
| Innovative | - | | - | - |

1.2  (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 01 |
| Trimester | 00 |
| Annual | 09 |

1.3 Feedback from stakeholders*Alumni ✓  Parents ☐  Employer ☐  Students ✓
*(On all aspects)*

    Mode of feedback   : Online ☐ Manual ✓ Co-operating schools (for P ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

<div align="center">

**Criterion – II**

</div>

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 14    | 10               | 04                   | 00         | 00     |

2.2 No. of permanent faculty with Ph.D.   | 06 |

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------|------|------|------|------|------|------|------|------|------|
| R | V | R | V | R | V | R | V | R | V |
| 00 | 05 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty   | 07 |   | - |   | 25 |

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|---------------------|----------------|-------------|
| Attended       | 05                  | 13             | 05          |
| Presented      | 02                  | 09             | 02          |
| Resource Persons | -                 | 06             | -           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College continues to adopt the innovative teaching and learning processes such as ICT enabled lectures, Group Discussions, Field Visits, Debates, Quiz Contest, Case Studies, Sample Surveys, Industrial Visits, Film Screening, Paper presentations by students, etc.
.

2.7  Total No. of actual teaching days
     during this academic year          | 187 |

2.8  Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

- Examination Reform Cell conducted special lectures for students.
- Unit Tests, Group Discussions,Seminars and Common Test is held.
- Question paper set of previous examination are made available.
- Departments prepared question bank.

2.9  No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

| 03 | -- | 03 |
|---|---|---|

as member of Board of Study/Faculty/Curriculum Development  workshop

2.10 Average percentage of attendance of students

| 87% |
|---|

2.11 Course/Programme wise
     distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III  % | Pass % |
| B.A.III | 73 | - | 07 | 16 | 12 | 47.95 |
| B.Com.III | 105 | - | 17 | 15 | 05 | 38.14 |
| M.A. Marathi | 27 | - | - | - | 09 | 33.33 |
| M.A.H.Eco. | 08 | - | - | 04 | - | 50.00 |
| M.A. Yoga. | 06 | - | 05 | - | - | 83.33 |
| M.A.Eng. | 01 | - | - | - | - | 00 |
| M.Com. | 20 | - | 05 | 10 | 01 | 80.00 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Arrange workshop for staff and students for quality teaching and learning
- Discussion in staff meeting Feedback from students at the end of every semester, parent's feedback, Feedback analysis, discussion in staff meetings. Oral feedback from students is obtained.
- The principal and IQAC coordinator observed the lectures and practicals.
- Monitored Remedial coaching throughout the year.
- Took review of industrial visits and study tours.
- Ensures proper teaching atmosphere and timely execution of Academic Calender.

2.13 Initiatives undertaken towards faculty development

| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
|---|---|
| Refresher courses | 02 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 09 |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 11 | 04 | 00 | 00 |
| Technical Staff | 00 | 00 | 00 | 00 |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes research climate in the college. The College gives prime importance to the research activities. In order to promote research the Research Committee is in place and the IQAC continuously monitors the activities
.
The activities of Research Committee-

- Guidance lecture on research writing
- Regular review meetings of research projects
- Some of the research projects are completed during the year
- NSS is motivated to conduct Surveys and Social Studies.

3.2     Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs | -         | -       | -          | -         |

3.3     Details regarding minor projects

|                     | Completed | Ongoing  | Sanctioned | Submitted |
|---------------------|-----------|----------|------------|-----------|
| Number              | -         | 06       | -          | 06        |
| Outlay in Rs. Lakhs | -         | 470000/- | -          | -         |

3.4     Details on research publications

|                         | International | National | Others |
|-------------------------|---------------|----------|--------|
| Peer Review Journals    | 04            | 11       | -      |
| Non-Peer Review Journals | -            | 09       | -      |
| e-Journals              | -             | 00       | -      |
| Conference proceedings  | -             | 05       | -      |

3.5 Details on Impact factor of publications:

Range [ - ]  Average [ - ]  h-index [ - ]  Nos. in SCOPUS [ - ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | - | - | - | - |
| Minor Projects | - | - | - | - |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects *(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
|  |  |  |  |  |
| Total | - | - | - | - |

3.7 No. of books published  i) With ISBN No. [ 02 ]  Chapters in Edited Books [ 02 ]

ii) Without ISBN No. [ - ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ - ]  CAS [ - ]  DST-FIST [ - ]

DPE [ - ]  DBT Scheme/funds [ - ]

3.9 For colleges  Autonomy [ - ]  CPE [ - ]  DBT Star Scheme [ - ]

INSPIRE [ - ]  CE [ - ]  Any Other (specify) [ - ]

3.10 Revenue generated through consultancy   | Nil |

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | 00 | 00 | 00 | 00 | 00 |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons   | 05 |

3.13 No. of collaborations        International   | 00 |   National   | 00 |   Any other   | 00 |

3.14 No. of linkages created during this year   | 00 |

3.15 Total budget for research for current year in lakhs :

   From Funding agency   | 00 |        From Management of University/College   | 5000 |

        Total   | 50000 |

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | 00 |
|  | Granted | 00 |
| International | Applied | 00 |
|  | Granted | 00 |
| Commercialised | Applied | 00 |
|  | Granted | 00 |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
      Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 00 | 00 | 01 | 01 | 02 | 00 | 00 |

3.18 No. of faculty from the Institution   | 02 |
    who are Ph. D. Guides

and students registered under them     16

3.19 No. of Ph.D. awarded by faculty from the Institution     00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones

JRF     00     SR     00     Project Fellows     00     Any other     00

3.21 Participated in NSS events No. of students:

University level     15     State level     00

National level     00     International level     00

3.22 No. of students participated in NCC events:

University level     N     State level     N

National level     N     International level     N

3.23 No. of Awards won in NSS:

University level     00     State level     00

National level     00     International level     00

3.24 No. of Awards won in NCC:

University level     N     State level     N

National level     N     International level     N

3.25 No. of Extension activities organized

University forum     00     College forum     00

NCC     00     NSS     13     Any other     00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Efforts are made to realize social responsibility inspired by the vision and mission of the college.The students and teachers are sensitize to undertake outreach programmes. The college ensures values, attitudes and beliefs through components in the syllabus and extension activities. The college has taken up the following activities throughout the session-

- Organized Orientation for freshers 24 July 2014

- Workshop on Legal Awareness and Competitive Examination on 26 July 2016

- Plantation on 3 Aug. 2014

- Krantidin Lecture 9 Aug.2014

- Cleanliness Drive 14 Aug 2014

- Inauguration of NSS Unit and Clothe Bank 11 Sept 2014

- Plantation at SDM Office 24 Sept b2014

- Teachers Day 5 Sept 2014

- Literacy Day 8 Sept. 2014

- Blood Group Testing Camp 23 Sept. 2014

- One Day Camp at Devgaon 1 Oct. 2014

- Gandhi Jayanti 2 Oct. 2014

- Cycle Rally, Shendgaon to Mozari 6-8 Oct. 2014

- Distribution of Clothes in Slum 10 Oct 2014

- Lecture on Corruption 29 Oct. 2014

- AIDS Rally 1 Dec. 2014

- Special NSS Camp at adopted village Malhara during 9-16 Dec. 2014

- Blood Donation Camp on 15 Dec. 2014

- Workshop on Gender Sensitization  on 3 Jan. 2015

- Guest Lecture on National Development and Youth 14 Jan. 2015

- Cleanliness Drive 26 Jan. 2015

- Clothe Distribution 7 Feb. 2015

- Guest Lecture on Womens Empowerment 8 March 2015

**Criterion – IV**

## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 17373sqm | - | - | 17373sqm |
| Class rooms | 21 | 03 | College | 25 |
| Laboratories | 03 | - | - | 03 |
| Seminar Halls | 01 | 01 | | 02 |
| No. of important equipments purchased (≥ 1-0 lakh)  during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | - | - | - | - |
| Others | - | - | - | - |

4.2 Computerization of administration and library

**Library-**

- Library has been automated using the LIBMAN software.
- Bar coding is done.
- Internet facility is provided to students and staff.

**Pay and Accounts-**

- Annual Accounts, Financial Statements, Salaries, PF, Arrears Bills, Income Tax have been computerized.
- Office has been automated using Master software.

**Examination-**

- Admission process.
- List of students.
- Internal examination m,arksheets.
- Question Bank.

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 7694 | 233963.80 | 186 | 77576.00 | 7880 | 311539.80 |
| Reference Books | 912 | 201300.50 | 04 | 1081 | 916 | 202381.50 |
| e-Books | - | - | - | - | - | - |
| Journals | 10 | 7000 | 3 | 1000 | 13 | 8000 |
| e-Journals | 600 | 5000 | - | - | 600 | 5000 |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 76 | 36087 | 47 | 8055 | 123 | 44142 |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Dept. | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 86 | 54 | 06 | 01 | 02 | 07 | 16 | - |
| Added | - | - | - | - | - | - | - | - |
| Total | 86 | 54 | 06 | 01 | 02 | 07 | 16 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
    upgradation (Networking, e-Governance etc.)

> Computer facility to each department.
> - Wi-Fi Internet access in the campus.
> - Training to staff for use of ICT.
> - Internet access to all students
> - Training to office staff for use of computers in administration work

4.6  Amount spent on maintenance in lakhs :

   i)  ICT                                    | 49950/- |

   ii)Campus Infrastructure and facilities    | 1387550/- |

   iii) Equipments                            | 242380/- |

   iv) Others                                 | 184800/- |


                           **Total :**        | 1864680/- |

**Criterion – V**

## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Many support services are made available for students. The IQAC contributes in creating and enhancing awareness of the same among the students through the following-
- IQAC monitored the formation of various committees at the beginning of academic session for the smooth functioning of the academic and administrative activities.
- Career counselling and College Council provides necessary information to the students.
- Department of Physical Education and Cultural Programme Committee deploy the information to the students regarding the organization of events.
- IQAC regularly takes review of students Support Services.

- Special efforts are taken to ensure timely and accurate communication to students of numerous and significant changes in the examination pattern and structure being made by the S. G. B. A. University in the recent years.

5.2 Efforts made by the institution for tracking the progression

- Efforts in this direction are largely informal by way of interaction with past students when they come to meet teachers occasionally. The Alumni Association remains in touch with past students.
- The performance of the students in unit tests, seminars enables to identify them as slow and advance learners.
- The students progression is also tracked through their presentation in debate, quiz, gathering and other programmes.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 1109 | 246 | - | - |

(b) No. of students outside the state

| 00 |
|----|

(c) No. of international students

| 00 |
|----|

| No | % |     |
|----|---|-----|
| -  |   | Men |

| No | % |       |
|----|---|-------|
| -  |   | Women |

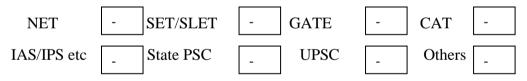| Last Year 2013.14 | | | | | | This Year 2014.15 | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 314 | 225 | 119 | 598 | - | 1256 | 341 | 232 | 121 | 661 | - | 1355 |

Demand ratio   -          Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The College implements the Entry in service scheme of UGC wherein the students belonging to SC/ST/ OBC (Non creamy layer/ Minority communities are given the coaching for various competitive examinations.
- Career Counselling & Placement Cell is active.
- Career guidance programmes are periodically organized.
- Library and Reading Hall is kept open for extra hours.
- Several books for competitive examination are purchased.
- Special Software for competitive examination is installed.

No. of students beneficiaries          325

5.5 No. of students qualified in these examinations

NET    -    SET/SLET    -    GATE    -    CAT    -

IAS/IPS etc    -    State PSC    -    UPSC    -    Others    -

5.6 Details of student counselling and career guidance

- The Career Counselling and Placement Cell extends counselling to students with psychological, academic and social concerns.

- The Career counselling and Guidance Cell encourages outgoing students to visualize starting of their own enterprises

- The industrial visits and study tours are organised

- The college has set up a cell for entry into services

- The career counselling and placement cell do their  best for job seeking students.

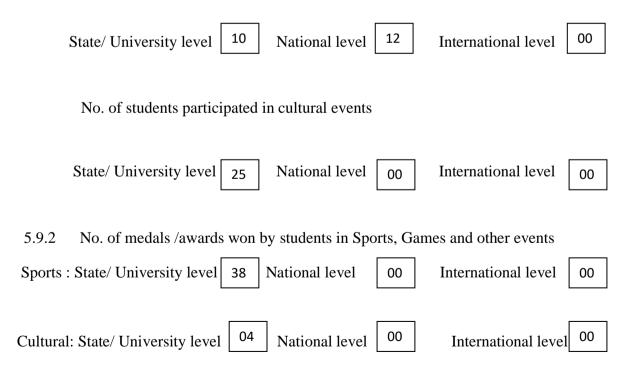No. of students benefitted

80

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil | Nil |

5.8 Details of gender sensitization programmes

- The college has introduced Women Cell and separate Grievance Redressal Call for girl students.
- Celebrated International Women's Day.
- One day Gender sensitization workshop "Jagar Janivancha" is organised.

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level  10    National level  12    International level  00

No. of students participated in cultural events

State/ University level  25    National level  00    International level  00

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  38   National level  00   International level  00

Cultural: State/ University level  04   National level  00   International level  00

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|---|---|---|
| Financial support from institution | - | - |
| Financial support from government | 1247 | 4590238/- |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | - | - |

5.11    Student organised / initiatives

Fairs: State/ University level  | 00 |   National level  | 00 |   International level | 00 |

Exhibition: State/ University leve| 00 | National level  | 00 |   International level | 00 |

5.12    No. of social initiatives undertaken by the students  | 02 |

5.13 Major grievances of students (if any) redressed:  Nil

**Criterion – VI**

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**Goals and Objectives:**

- To impart qualitative and valuable services in the field of education to the students of Paratwada and nearby villages.
- To attain community and social development through infrastructural facilities of the institution.
- To ensure and inculcate perfect decisions in terms of regularity, sincerity and punctuality amongst the students so that they contribute to the society and nation as most responsible and respectable citizens.
- To aim at overall personality development of the students to extracurricular activities in association with various social and cultural organizations.
- To provide a platform to the students, by giving them an opportunity to face all the challenges of the competitive world, with utmost utilization of their potential in sports, athletics and other events.
- To inculcate in them moral responsibility towards the society.

**MISSION**

1. To promote the spirit of research in the sphere of education in co-ordination with other institutions and persons.
2. To give full scope to the teachers in the institutions of Bharatiya Vidyamandir, to make educational experiments with a view to develop all-round personality of the child.
3. To develop the spirit of co-operation for the attainment of the aims and objectives of Bharatiya Vidyamandir and the guardians.
4. To establish institutions to facilitate the research in all branches of knowledge
5. To carry on experiments with a view to improve the methods of imparting instruction and generally to facilitate the training of youth in all the stages of education.
6. To develop the spirit of respect and dignity of the teaching profession and personnel among the people in general.

7. To cooperate with educational activities of the other institutions for the purpose of helping the cause of Education.

8. To do all such things as are incidental or conducive to the attainment of the above objects or any of them.

The institution follows a system with academic, co-curricular and extra–curricular programs. The academic design is based on enhancing and empowering the knowledge base of the students. The focus is on the recent trends in the fields.

The college is trying to achieve the goals and objectives set by it and promoting the standard of educational atmosphere that can be provided to the students.

6.2 Does the Institution has a management Information System

Yes, there is a management information system in the College. We have qualitative interaction among college Council, LMC, Principal & Governing Body, The Principal conducts regular meeting with academic and administrative duties are assigned. The administration is decentralised to a considerable extent, the management gives suggestions on various aspects. On the basis of principals' report and oral feedback it gets from IQAC, students, and society. The suggestions of the management are communicated to the teaching and non-teaching staff for further implementation.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Three faculties of our college are members of BOS and Syllabus committee.  They take oral feedback and review of new ideas generated among students. These ideas are implemented in framing syllabus at university.

6.3.2   Teaching and Learning

Teachers update their knowledge by participating in conferences, seminar, workshops & various courses; taking research activities and publishing the research paper & books. Innovative and integrated teaching techniques are used for enriching knowledge improving skills, character moulding, harmony and values essential for present global competitiveness.  The students are provided with different facilities and learning oriented atmosphere. IQAC conducts annual academic audit and see if there is any lacunae. We have been arranging Students Seminar, Unit Tests, Common Test, Guest Lectures, Field Visits to enrich the students experience.

### 6.3.3 Examination and Evaluation

- The regular and immediate valuation system for unit test and common test has been adopted.

- The teachers have question bank, the questions are given to students for solving in the class rooms.

- Academic audit committee takes review of the unit test, common test, seminars, group discussions and mock interviews.

- The university conducts annual and supplementary examination at various centres.

### 6.3.4 Research and Development

Following components of research and development activities have been given top priority and maximum support and encouragement,
- It is a policy of the College and management to encourage and motivate the teachers for doing Ph.D. As a result of it one teachers has completed the Ph.D. during the year.
- Six Minor Research Projects (MRP) were completed during the year.

Research Committee of the College has conducted the following activities for the teachers during the year on a regular basis,
- Lectures and workshops giving guidance on research methodology, paper writing, paper presentations, paper publications and use of library resources including online and e-resources in the College . P.G. students are motivated to undertake projects.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Library-**

- Subscriptions to journals, e-journals and databases
- Full budget utilization every year
- Library extended time is continued
- Book-bank facility for students is continued
- Facility of external membership is continued
- Separate Reference and Research section for staff and students is maintained
- Every year book exhibition is organized by the College library
- Several incentive schemes such as "Best user award" etc. have been initiated to inculcate reading habit and library manners among the students.

- The department conducts several programmes and activities like, user awareness seminar, User reader club for better involvement of the Citizens .

**ICT –**

Provision of latest state-of-the-art ICT facilities such as,
- OPAC in library
- Internet and database access
- Facilities in the College for online submission of various forms
- State-of-the-art ICT facilities in Media Hall, such as video conferencing, wifi, sound system with excellent acoustics
- Language Laboratory
- Computer Laboratory
- Public Address System is in place in the College buildings at various places to facilitate emergency announcements to staff and students .
- Separate Address System is provided in the staff-room, Management Meeting Room and Programme Hall for conducting meetings and other academic programmes by Staff etc.

**Physical Infrastructure-**

- Optimum utilization of infrastructure
- Gracious and well ventilated class rooms, sufficient wooden furniture, notice boards auditoriums with ICT and a welcome office are taken care of in infrastructure building

- We have 3.5 acres of premises.

- We have about 500 trees to beautify campus.

- CCTV cameras are installed.

- High capacity generator is used during emergency.

- There is consumer store with concessional rates stationery and other edibles.

- Tube wells, refrigerators and water purifiers are made available for the students and the staff. We have a sports field and running track.

- There is girls hostel., cafeteria and guest house in the premises of the institution.

- Garden beautifies the college premises. Free of cost vehicle parking. Total electrified campus with lamps.

- The institution has various committees to meet infrastructural needs and other developments.

**Instrumentation**-

 Not Applicable since this is an Arts and Commerce College

### 6.3.6  Human Resource Management

- Teachers are allotted classes and duties as per the University Norms, Government Regulation and UGC Directives.
- Non-teaching staff are allotted duties for which they have been appointed as per statutes of University.
- Teachers and Non-teaching staff are generally granted Casual Leaves, Earned Leaves, Medical Leave, On Duty Leave etc
- Providing stress-free, fair, non-discriminatory, positive, progressive work environment
- Open Door Policy for sorting of matters by discussion and consensus.
- Top priority for faculty development.
- Class III and IV non-teaching staff is motivated to improve their educational qualifications and skills
- Staff trainings are taken place periodically. The institution recruits faculty members and staff

### 6.3.7  Faculty and Staff  recruitment

- Conscious steps taken for 100% full-time recruitments
- Specific policy of management for recruiting NET/SET qualified candidates complying with applicable regulations
- Recruitment and promotions of non-teaching staff as per staffing pattern
- The institute follows and implements Maharashtra University Act 1994 for the recruitment of faculty and administrative staff

### 6.3.8  Industry Interaction / Collaboration

**Industry Interaction**
- Conduct of Industrial visits and field visits for students
- Arranging for career guidance, counseling, soft-skill development, campus interviews and placement for students
- We have a good collaboration with local Industries, banks and other organisations.

### 6.3.9  Admission of Students

The feeding of the college is basically from remote and tribal area of Melghat. The admission process is operated according to the rules of Caste wise reservation. After the declaration of H.S.C. results we start counselling for freshers. The percentage of different caste categories of students is decided as per Govt. and University norms. Some features of our admission process-

- Admission on instalment basis.

- Counselling for freshers.

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- Financial assistance.

- Provisions of Scholarship.

**6.4 Welfare schemes for**

- Teaching- Employees Co-operative Society
- Non-teaching- Festival advance, Employees Co-operative Society
- Students- Book Bank, Scholarships and Free-ships, Prizes

**6.5 Total corpus fund generated**    | Nil |

**6.6 Whether annual financial audit has been done**    ✓ Yes    ☐ No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | - | Yes | IQAC |
| Administrative | No | - | No | - |

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes    Yes ☐    No ✓

For PG Programmes    Yes ☐    No ✓

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- As an affiliated College all examination reforms introduced by the SGBA University are implemented by the College.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- Maharashtra University Act 1994 gives liberty to make institute Autonomous. But our College has not applied for it.

6.11 Activities and support from the Alumni Association

The alumni association of College regularly conducts the following programmes every year
- Annual get-together during Annual Gathering
- Retired teachers of the College are invited as Chief Guest for addressing the audience.
- Some Alumnis are felicitated in Annual Meet.


6.12 Activities and support from the Parent – Teacher Association

- We regularly organise PTA meetings. We have separate committee for this purpose.

-  We convey students' results and different types of information about the students to their parents through mobile phones and post cards.

- There is sufficient involvement of parents and co-ordination of teachers in various activities such as, support and permission for field visits, visit to NSS camp, accompanying students to competitions etc.

6.13 Development programmes for support staff

- Shri. Rohit Tiwari, Retd. Superitendent was invited to guide the office staff on the intricacies of accounting and auditing as required in their day-to- day work.


6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation is done by NSS volunteers on the campus.
- Campus is maintained as ' No Plastic ' zone
- The visible and extensive greenery on the campus is developed and maintained aesthetically.

## Criterion – VII

### 7. Innovations and Best Practices

7.1  Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
- Strict Adherence to the dates related to syllabus completion, exams and declaration of results etc. mentioned in the Academic Calendar has created a positive impact on the functioning of the Institution.

- Academic audit is continued

7.2  Provide the Action Taken Report (ATR) based on the plan of action decided upon at  the beginning of the year

> See Annexure

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- SALVE – Slum Attachment for Literacy, Values and Education.

- NSS for Tribal Awareness Project.

   *\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Rain water harvesting
- Green campus
- Various environments related activities, rallies, lectures and programmes are initiated by NSS

7.5  Whether environmental audit was conducted?  Yes ☐  No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTHS**
- Only College in SGBA  University awarded Twice for Students Magazine "Sugandha"

- Two Faculty are awarded for their literary contribution.
- Our College is located in the heart of the city
- Well maintained with external facilities and infrastructure
- Environment -friendly measures undertaken
- High quality academic programmes at both graduate and Post-graduate levels.
- A holistic educational experience
- Broad-based curriculum with emphasis both on skills development and knowledge building

- Strong commitment to community, service, social justice, empowerment of women
- Highly qualified faculty, committed to student welfare
- Support programmes for slow learners
- A large number of scholarships disbursed to students from marginalized and economically deprived section
- Excellent reputation in the district.
- A strong focus on high quality, student-centred teaching-learning processes committed and dedicated faculty
- Positive and sustained approach to research and related academic activities

- Excellent library facilities
- Well maintained and safe residential facilities for students
- Strong, inclusive, value-based education offered to students
- Well-equipped labs
- Several opportunities for students to develop and enhance their creative potential and individual talent
- Positive experience with all external stakeholders
- Strong support staff


## WEAKNESSES

- Limited number of Certificate Courses
- Insufficient student strength in some PG programmes
- Irrugularity of Tribal Students of Melghat

## OPPORTUNITIES
- Increased opportunities to develop and establish new programmes to meet the new and growing demands of society

- Expanding opportunities for under taking multidisciplinary and interdisciplinary research activities at national level.


### CHALLENGES

- Delay in government approvals for filling up vacancies
- Focus on marks rather than holistic development

8. **Plans of institution for next year**

See annexure

*Name      Prof Eknath D. Tatte*                    *Name  Dr R A Umekar*

*Signature of the Coordinator, IQAC*            *Signature of the Chairperson, IQAC*

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# Best Practices

**SLUM ATTACHAMENT TO LIFT VALUVES & EDUCATION**

## 1. Goals

1. As an education institute our role is to create opportunities for the youngsters living in slums to get educated imbibe values.

2. To organized classes to give them formal education.

3. To provide sports and games equipments in the campus.

4. To provide them multimedia facilities in the campus.

5. To provide them uniform & breakfast.

6. To provide the slum people clean drinking water.

## 3. The Context

Considering the role of Education institute to uplift the society especially the people who are neglected, we made survey of the slum area adjoining our campus. We realized that nearly 100 % parents were illiterate. Even their wards were not admitted to any schools even for primary education. One of our non-teaching staff along with the teaching staff visited their zuggis and informed them about our plan. They showed concern for the education of their children.

A meeting of the parents was organized in the college. Nearly 21 parents attended the meeting. We discussed various issues concern with cleanliness, fresh drinking water, clothing etc. The boys and girls of age 3 to 13 were accordingly admitted to the college.

## 4. The Practice

The admitted girls and boys were given orientation on the first day. They were given lessons on cleanliness, basic needs and the desire to move ahead in life through education. They were given primary lessons on virtues and how important it is to imbibe them in life.

Actually, on the first day they were in shabby clothes. They were given baths in women's hostel and each one was given a washing and bathing soap, so that they should come to the college in a fresh moods

They were asked to give self introduction we retched that most of the boys & girls parents were doing works like rickshaw puller or picking plastics and other works .Some of them were simply wasting time doing nothing.

They are asked to come to the college at 8.a.m. .On the second day nobody were up in the college .So one of our employees was asked to bring them to college. Soon they were given breakfast . After breakfast they offered prayers. Oral teaching was given soon they were taken to the playfield. At 11 a.m. they were freed with instruction .On tenth day we provided them dresses. Regular breakfast was provided to them before classes .Within fifteen days we reached a tremendous changes in their behavior. we gave preference to grooming activities which helped them to gain confidence.

By the end of session we could imbibe in them the sense of responsibility, cleanliness and self development.

Actually our aim was not mainly to educate them to pass examinations. Our aim was to cultivate in them the visible change and we were successful to a great extent. Though we conducted their examination and response and involvement in various activities. We have maintained the record of their qualities and examination. Initially they were not interested in written activities but with interaction and group activities their participation enhanced a lot.

5. **Evidence of Success**

Through parents meets and their counseling a change was also visible in them initially they were demanding and wanted remuneration for the attendance of their wards as they could not help the parents in earning their bread. But with the passage of time and help given to them from time to time changed the demanding attitude .Even the medical checkup camp for the parents helped them under our the parents also helped in to move and wait our plans to uplift the students clear change in evidence the students as they are keen to learn things and participated in groups activities. Similarly the most important thing that we is that we provided TV and DVD player for educational purpose.

6. **Problems Encountered and Resources Required**

Initially it was very difficult for in to convince the parents to send their children to the college .They were concern with the earning of their children .Their children were the main source of income for them. They used to move from place to place collecting plastics and other waste to earn materials .They used to sell the waste to earn their bread. Most of them are slum dwellers were lazy idling time playing games or drinking .They thought by sending their children to college for getting educated would create extra burden on them to work forcibly.

With regular counseling they were convinced that they have to come for their children .In the in the end their realized about their plight and wanted to do something for their children, we also convince them to provide drinking water at regular intervals.

Resource and finances was never hindrance for us in running this scheme . The teaching and non teaching staff or the college have contributed to run this scheme .We are satisfied with our efforts and the scheme in running successfully in ours college.

7. **Notes (Optional)**

As per the vision statement of the institution we are working in right direction to uplift the society. The most important thing is that in spite of hindrances we have not given up our efforts to uplift the slum dwellers.

8. **Contact Details**

- Name of the Principal :-Dr. R. A. Umekar

- Name of the Institution: Bhagwantrao Shivaji Patil Mahavidyalaya.

- City: Paratwada

- Pin Code: 444805

- Accredited Status: B

- Work Phone : 07223220172,07223223664
  Fax:   07223223664

- Website:          www.bspmv.org

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- Mobile: 9890207444

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1. **Title of the Practice**

<div align="center">

**"NSS for Tribal Awareness"**

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2. **Goals :-**

   a. To create awareness among tribal people in Melghat.

   b. To promote educational atmosphere, sound health and conservation of Melghat jungles.

   c. To decrease malnutrition problems among children and to reduce death rate.

   d. To train local women to prepare nutritional dishes from local grains.

   e. To uplift tribal people economically and to bring them in the mainstream of modern life.

   f. To promote self help groups, conservation of medicinal plants and indigenous knowledge.

3. **The Context :-**

   Extension is the third dimension of higher education. NSS and allied activities in B.S.Patil College have establishment a golden trend in the history of S.G.B. Amravati University. Our students have participated in different NSS camps of national /State levels. The target of our extension activities is to develop all round personality of students through teaching, learning and extension activities. We bring student to the harsh realities of the society so that they should be aware of the present social scenario. Our students have organized several forest and tribal based projects.

4. **The Practice :-**

   NSS for tribal awareness is established in 2004. If was a unique efforts of the college to undertake various issues in tribal life. A formal proposal was sent to NSS Dept. S.G.B. Amravati. It was sanction with the appointment of Prof. E.D. Tatte on the post of coordinators of the cell previously. It was implemented in 17 colleges affiliated to the S.G.B Amravati University. After the term of three

years this university level project ceased to exist. Our college continues to implement the project and work on the following issues:-

1. Malnutrition

2. Self- help groups

3. Diet & nutrition

4. Cleanliness

5. Farming

6. Health

7. Education

8. Medicinal plants & indigenous

9. Nature conservation

10. Energy conservation

11. Anti- addiction drive

5.  **Evidence of Success :-**

Our college is holding special NSS camps in different tribal villages which are situated in the core pocket of the Satpura mountain Ranges. Some of the evidence if success is as follows-

1. Our adopted villages have become 100%liqour free villages.
2. Self-help groups are formed.
3. The dept. of HEC has organized various workshops for women on the preparation of nutritional dishes.
4. Medical camps and distribution of clothes have created awareness about health and cleanliness.
5. Malnutrition grade is decreased and infant mortality rate is lowered in our adopted villages.

6. People have started sowing indigenous crops and become aware about the conservation of medicinal plants.

6.  **Problems Encountered and Resources Required :-**

The college uses NSS grants for this purpose. Moreover we collect clothes, medicines and other things from the local urban society. Tribal obstinacy was the main hindrance but nowadays we have developed a sense of collaboration among students and tribal people.

7.  **Notes (Optional)**

As per the vision statement of the institution we are working in right direction to uplift the society. The most important thing is that in spite of hindrances we have not given up our efforts  to uplift the slum dwellers.

8.  **Contact Details**

- **Name of the Principal**: Dr. R. A. Umekar

- **Name of the Institution**:  Bhagwantrao Shivaji Patil Mahavidyalaya.

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Principal

Dr R A Umekar